App. F. IX-4

Previous References.

1949-50
(CB)

File No. 309-69

Serial Nos. 1

Later References.

GENERAL AND REVENUE SECRETARIAT

Serial Nos. One

Part B for March 1950.

SUBJECT

Delegation of Powers to the Registrar, and Relief to Chief Secretary.

No 11762-11800/CB 309-69-1. D 8. 3. 50.

To

The Secretaries to Government
" The Addl Secretaries to Govt
" Branches.
" The Registrar, H. C. J.

Others on O.M.

Rdr 12/5/50.

Serial No.

1) There has been an abnormal increase in the duties and responsibilities of the Chief Secretary to Government over what they were about two years ago and, in the interests of work, it is quite necessary to relieve the Chief Secretary of certain items of work by (1) the appointment of a Deputy Secretary for the Home Department or (2) the posting of a Senior Officer as Registrar General and Revenue Secretariat, with independent powers delegated to him.

2) In addition to the very large amount of personal attendance and work connected with the Council, the Chief Secretary's work has further increased owing, firstly to the fact that it has been ordered that all Government of India correspondence, on whatever subject and dealt with in whichever Branch, should pass through the Chief Secretary. Secondly, work connected with His Highness's tour programmes which used to be dealt with formerly in the Dewan's Office, has now been ordered to be dealt with by the Chief Secretary in the Confidential Branch.

3) Besides, correspondence with the Private Secretary to His Highness the Maharaja on all subjects dealt with by Government is to be carried on only by the Chief Secretary.

4) To these may be added the increase in work under the following:

i) Military. This is an addition to Chief Secretary's branch of work. The work is all the more heavy because of taking over battalions of some ~~departments~~ of the Palace, work relating to retrenchment, financial integration etc.

Serial No.

ii) Administration of Evacuee Property.

iii) S.B. and Political work.

iv) Administration of Arms & Ammunition Act, formerly dealt with by British Resident and latterly by Collector, Salem. Now wholly dealt with by Chief Secretary.

v) Permits etc., regarding Pakistan, Kashmir, Pondicherry.

vi) Correspondence regarding Visas for foreign nationals, verification of character and antecedents of persons at instance of Government of India.

5) These items, though small in themselves, add a great deal to the total work and occupy a good deal of time making it quite impossible for the Chief Secretary to complete the day's work without working overtime and at all odd hours and on holidays without rest or leisure.

6) At the same time, it may be mentioned that "Entertainment of Guests" - though nominally under another Secretary is to all intents and purposes, included in the charge of the Chief Secretary. At every stage, instructions and guidance are sought for and the Chief Secretary has to keep himself informed of all arrangements etc. done. Whenever very important personages like the Commander-in-Chief, the G.O.C.-in-Chief, the Prime Minister, the Deputy Prime Minister, or other high personages visit the State - and these visits are ever on the increase - all matters connected with the visits are handled from start to finish by the Chief Secretary.

7) This has made the work of the Chief Secretary incomparably heavier than what it ever was and it is

Relief to Chief Secretary

Serial No.

therefore, suggested that some urgent relief may kindly be given in one of the two ways suggested above.

3) This proposal has already been made before, and is pending consideration in connection with the proposals for the expeditious despatch of business in the Secretariat and it is requested that it may kindly be taken into consideration even in advance of the other measures

Chief Thin
Thin Lind Secy

115
21/10.
25/10/49

4) It is true that there is more work than before and that of a kind more exacting than formerly now being done by the Ch. Secy. It is true that he needs some relief.

5) Of the two ways of relief suggested I would infinitely prefer the second alternative of posting of a Senior officer as Registrar with independent powers delegated to him. He can take off from the shoulders of the Ch. Secy much of the burden of the mass of the ordinary work that is daily inevitable. This has the financial merit of avoiding the creation of an altogether new post of a Deputy Secretary involving fresh and recurring expenditure. It keeps the home Deptt in the direct charge of the Chief Secretary and this is all the more necessary now. A new Deputy Secretary would mean at least

NOTE—Contn. Sheet.
WD 4306—GBPM—500—13-9-49.

4

Relief to chief Secretary

3971 Fl.

File No. 1800/CS of 1949 | General and Revenue Secretariat

Serial No.

one clerk and two Servants. All this is avoided by replacing the post of the present Registrar by that of a Senior officer. I therefore agree to that and not to the first of the two alternatives.

11) If and when the work shrinks back to normal proportions, the present arrangement may replace the proposed. Till then the second alternative proposal may be approved on a temporary basis.

26/10/49.

CHIEF SECRETARY 3937 27 OCT 1949 GOVT. OF MYSORE

12) Second alternative approved.

27/10.

27.10.49

13) Work up

30/10

30/10/49

Office of the Chief Minister No. 3961 Date of Receipt 28/X/49

Submitted

14) Routine note put up for approval

30.10.49

15) Issue

31/10/49

CHIEF SECRETARY 3990 30 OCT 1949 GOVT. OF MYSORE

Routine note

Routine note sent to the Registrar with Memo No 4125/CS dt 31/10/49.

16) Reminder put up.

8.11.49.

17) Issue.

9/11/49

Routine note sent to the Registrar with Memo No 5073/CS 9/8/11/49

Relief to Chief Secretary — Delegation of powers to Regr. G. R.S. 5

General and Revenue Secretariat | File No. of 195 | [App. F. III—2

Serial No.	
T	Note dy 10.11.49 by the Regr. G. R.S. suggesting a list of powers that may be delegated to the Regr.
	18) Submitted for perusal and orders as to whether the list of powers as suggested may be delegated to the Regr. G. R.S. in the first instance, and additions or alterations made later in the light of experience.
	19) It has since been ordered that Sri C. Ramaswamy, Asst. Comr. should be posted as Regr. G.R.S. in place of Sri. R. Sankaranarayan and he is due to take charge as Regr. shortly after his Special duty in Connection with the recent R. A. Session is over. It is for Consideration whether the powers of the Chief Secretary as proposed above may be delegated to this Officer or whether a more Senior Officer has to be thought of for the post of Regr.
	20) The list of powers suggested in the statement flagged "T" may be delegated to the Registrar in the first instance, subject to the additions and alterations to be made in the light of experience.
	11.11.49

NOTE—Contn. Sheet.

WD 4509—GBPM—1,000—28-10-40.

6 Relig to Chief Secretary — delegation of powers

File No. To The Registrar G.R.S. 1800 of 1949. CB

General and Revenue Secretariat

Serial No.

21) Sri C. Ramaswami is an officer with varied experience, who has risen to the present position from the ministerial rank. In view of his long service and experience he may perhaps be delegated with ~~the~~ powers referred to in the Statement and this arrangement may be watched as to how far it will work. ~~for this arrangement~~ It is, therefore, not necessary to think of posting a more Senior officer at present as Registrar of the Gen & Rev Secretariat.

22) As this is an arrangement purely in the interest of administrative Convenience, it does not ~~for~~ appear to be necessary to treat it as a Council case.

Chief Secy) 21.11.49

23) The powers mentioned at — T. may be delegated to the Regr. for the time being. Regarding the 6.7+8. I have suggested a typed limit as in the margin of the Statement (Mag. T.), & it seems there would be little or no relief to the Chief Secretary.

Chief Secy) 21/11/49

Hon Dist Secy 11/11/49

Hon. 21/11

24) 22/11/49.

21/11 21-11-49

Office of the Chief Secretary No. 4069 Date of Receipt 23/11/49

U 376 12 [illegible]

CHIEF SECRETARY GOVT. OF MYSORE

GENERAL & REVENUE SECRETARIAT U. O. NO. F. 4820. 21 NOV 1949 CLOSE

CHIEF SECRETARY GOVT. OF MYSORE

Relief to Chief Secretary — Delegation of Powers to Registrar GRS

General and Revenue Secretariat

File No. 1800 CB of 1949.

[App. F. III-2

WD 06071—GPB—25,000—20-6-49

Serial No.

Submitted with a draft OM for approval

by 8/12/49 CKR 8/12

Chief Secy thro Regr WC

26) amR 8/12/49

27) a. 9/12/49. amR 9.12.49

CHIEF SECRETARY 5 39 DEC 1949 GOVT. OF MYSORE

28) These are to be delegated after a decision is taken on Regr. This has to be attended to first.

WS 10/12 amR 10/12/49

29) Resubmitted as instructed

Sd/- 21.2.50.

30) Pending a decision regarding the posting of a Sr. Officer as Registrar, the Govt. delegating certain powers to the Registrar may issue as it would give some relief to the Chief Secy.

Chief Secy amR 27.2.50

CHIEF SECRETARY 84 39 27 FEB 1950 GOVT. OF MYSORE

31) The items referred to in the Statement at flag T. Except items 9, 10, 11 & 12 may be delegated to Regr.

32) Files re 1, 2, 3, 18 & 15 to be put up to me for perusal, after issue of orders.

WS 3/3 amR 3/3/50

NOTE—Contn. Sheet

Serial No.

33) H Com no 4824/8-3-80
H Sy has agreed
Sy 8/3
JS 8/3

(36) Note 1. in the C.M. there was no doubt in the file when the Comm of the H was exceeded to the proposal. But it is to be taken that "all cases" only means those bearing on items listed as 1 to 11. This may/ be made clear and the wording of the note suitably Changed. Otherwise 'all' cases would imply a radical change, which is obviously not contemplated.

Asst Secy C. Pn
etc.) 9/3/80

35) Submitted,

"All cases" in note I of the OM only means that the items listed as 1 to 11 are delegated to the Registrar, and that of these cases, only those requiring financial concurrence will be submitted by the Registrar to the Jt Secretary. The occurrence of the word 'all' does not appear to materially alter the sense.

Orders

14/3/80

36) All cases in the context of the O.M. means and can only mean all the cases bearing on those listed

Relief to Chief Secretary - delegation of powers 9

To The Registrar

1800/CB

above the Note.

(37) If F/D considers that this is not clear enough, they may kindly suggest a more suitable wording.

Chief Secy) 14.3.50.

KMR 15/3/50

(38) Please discuss with F/S & F/D & put up file.

HS 16/3

(39) Discussed with the Asst Secy, Finance. The relevant portion in O.M. is slightly revised.

Asst Secy Fin WC) 16/3/50

KMR

C. W. and Despatcher.

Delays in spite of personal reminders.

4.4.50.

To
The Comptroller
The Secretariat Wght
The Registrar, GRS
Branches of the Secty

Off. Nos. 11762 - 11800/CB 309-48-1 of 8/50 delegating certain powers exercised by the Chief Secretary to Govt to the Registrar, GRS. Issued with reference to orders of the Chief Secretary at para 38 of the note. File 'W' is for perusal.

4/4/50

The O.M. has been revised incorporating the slight correction agreed to by the Asst Secy, Fin. For perusal.

4.4.50.

Chief Secy)

KMR 4/4/50

HS 5/4

KMR 5/4/50

9725 OF MYSORE

CHIEF SECRETARY 175 5 APR 1950 MYSORE

C. F. 74]

(10

Routine Notes.

To be used only for notes, requisitions, etc., not intended for permanent record.]

WD 06823—GBP—25,000—30-7-49

1519/0

Memo No. 4125/CB dt 31.10.49

IMMEDIATE

With a view to examining the question of the Delegation of powers, the Registrar General & Revenue Secretariat is requested to furnish immediately (1) a complete list of powers exercised by the Chief Secretary over the menial, ministerial and other Establishments of the Secretariat and allied offices including the Establishments of the Guest Houses; (2) a full list of matters that are generally submitted to the Chief Secretary for final orders or for seeking orders of the Chief Minister; (3) a list of stock articles, permanent advance, etc., for which the Chief Secretary is responsible; and (4) any other information useful or relevant to the question of the delegation of powers.

The matter may be treated as extremely urgent.

Regr
WC

30.10.49.

xxx

Two statements showing the powers exercised by the Chief Secretary - (1) under the Civil Account Code: (2) under the Office Manual,

N. B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

WD 06823—GPB—25,000—30-7-49

are placed below. So far as the Administrative Branch is concerned, all files relating to the representations, leave files wherein the leave is in excess of one month ~~asked for~~ (a large number), increments rolls of officials of the Associated Offices and Superintendents and all appointments to be made in the General & Revenue Secretariat, are to be submitted to the Chief Secretary. In regard to the Furniture, orders of the Chief Secretary are sought ~~on~~ purchases to be made in almost all cases. It appears desirable that the Registrar may be delegated the following powers as noted below :-

(1) All leave files, wherein the persons have leave at credit, where concurrence or approval of the Financial Secretary is not necessary.

(2) Purchases of Furniture articles, Stationery articles etc., required up to Rs.100/-.

(3) Appointments which are made as per rules of Recruitment from the list furnished by the Public Service Commissioner.

The Asst Sec may also be cancelled

For orders:

8/11

N. B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

2500
AC

/12

It is suggested that the following powers may be delegated to the Registrar:-

I).Grant of leave to officials for periods not exceeding six months, provided leave is admissible under the Rules.

2).Appointments of clerks and typists provided they are made strictly in accordance with the Rules of Recruitment. in Consultation with P/O

3).Grant of deputation and charge allowances to officials, if they are admissible under the Rules.

4).~~All~~ matters relating to ~~appointment~~, ~~promotion~~, ~~leave~~, supply of liveries etc., to menial establishment.

5).Powers to forward applications to the Public Service Commissioner in respect of advertised vacancies.

6).Purchase of miscellaneous articles from Contingencies at a cost not exceeding Rs.100/- at a time.

7).Purchase of and repairs to and hire of furniture etc., at a cost not exceeding Rs.100/- at a time.

8).Purchase of stationery articles at a cost not exceeding Rs.20/- at a time.

9).Sanction to incur expenditure at a cost not exceeding Rs.500/- in respect of supplies and services to Ministers' cars provided the expenditure is approved by the Minister concerned. → I/D.

10).Countersigning of estimates for minor works and repairs to buildings, provided the cost does not exceed Rs.1000/-.

11).Sanction to officials to perform journeys outside the State provided the journeys have been performed under the orders of the Minister or Secretary concerned.

12).Power to sanction T.A. for officials over the monthly limit. Countersign

Note:- ~~All~~ cases in the above instances requiring financial concurrence will be submitted by the Registrar to the Financial Secretary, direct.

A.S., C.B. w/c. 19/10/49

GENERAL & REVENUE SECRETARIAT
10 NOV 1949
CONFIDENTIAL BRANCH.

13). Issue of annual increments.

14). Payment of W.R., Electricity, Telephone bills

15). Posting of men from leave Reserve & Casual vacancies of like rank

1. Heads of Departments.	(a) To purchase or sanction purchase of stationery articles locally up to a limit of Rs.20/- within Budget grant (item No.41 of Appendix XII).	G.O.No.FL.1181-230-G.F.11-22-1, dated 30th August 1922.
	(b) To purchase clocks of approved patterns of value of and under Rs.25/-within budget provision.	
	(c) To sanction purchase of Topo sheets and taluk maps subject to budget provision.	
	(e) To permit gazetted officers subordinate to them to have their letter heads printed at private presses at a cost not exceeding ~~Rs.37/-xxofxAppendixXXIII~~ Rs.20/- in each case out of their contingent grants. (Item No.37 of Appendix XII).	G.O.No.E.2670-729-P & S, 76-21-4, dated 14th Octr.'22.
	(f) To order the free supply, to subordinate offices under their control, of Government publications, other than specially valuable ones, relating to their departments (item No.38 of Appendix XII).	
	(g) To sanction the purchase of books of reference relating to their departments and books for departmental libraries (Item No.7 of Appendix XII).	
2. Heads Of Departments detailed in Annexure.	(a) To sanction recurring contingent charges subject to budget provision, provided the limit of Rs.10/- per mensem is not exceeded under each item and the period for which they are sanctioned does not exceed two years. (Ar.111).	
	(b) To sanction charges in connection with the publication of hand books and leaflets subject to budget provision.	
	(c) To sanction hot and cold weather charges within an annual limit of Rs.100/-	

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(4)

Sl.No.	Officer in whom vested.	Extent of power.	Authority.
50. (Contd.)		Local Service, Educational Department and the Mysore Law and Pleaders' Examinations Board in accordance with the scales sanctioned by Government (Art.51 (C), M.S.R.). (c) To sanction acceptance of fees or honoraria of any kind by all officers under them up to Rs.50/- (Art.51 (c) M.S.R.). (d) To sanction alterations of dates of birth of non-gazetted officers who joined service before 13th October 1921.	
51.	Heads of Departments detailed in annexure. Director of Geology, Superintendent, Government Press and Stationery Depot. Chief Inspector of Mines, Chief Secretary (in respect of the members of the establishment on pay not exceeding Rs.110/-) Secretary, State Life Insurance Committee.	(a) To sanction extension of service to non-Gazetted Officers under Art.324(b) M.S.R. up to but not beyond the age of sixty years. (b) To order the retirement of superannuated officers under them whose pay is Rs.50/- or less (Ar.324 (d) M.S.R.	
54.	Heads of Departments detailed in Annexure. Director of Geology. Director of Sandal-Oil Factories.	(a) To grant permission to subordinate gazetted officers to utilise the Dasara and Christmas holidays. (b) To dispose of applications for change of name of Public Servants provided their appointment is within the powers of sanction of the head of the department concerned. (c) To sanction house-building advances, under Art.161 to non-gazetted officers drawing a pay of less then Rs.100/-.	G.O.FL.1305-54-G.F.70-18-1 dated 3rd September 1918.

	Chief Secretary (For establishment of General & Revenue Secretariat). Registrar of Co-operative Societies.	exceed Rs.200/- and the period of unemployment through suspension or dismissal does not exceed six months. (b) To withold periodical increments of non-gazetted officers subordinate to them (Art. 80, M.S.R.)
38.	Heads of Departments.	(a) To sanction charge allowances to non-gazetted officers under the Mysore Service Regulations. (b) To sanction payment of allowances under Art. 122, M.S.R. to officers placed under suspension, or dismissed and reinstated, provided that the extra cost does not exceed Rs.200/- and the period of unemployment through suspension or dismissal does not exceed six months.
		<u>Travelling Allowance,</u>
44.	Heads of Departments detailed in Annexure.	To sanction journeys outside the state in the case of officers under Ar.41 (b) M.S.R. (a) To declare the shortest route in respect of journeys within the State performed by their subordinates (Ar.535, M.S.R.)
45.	Heads of Departments detailed in Annexure. Director of Geology. Director of Sandal Oil Factories, Chief Secretary (For establishment of General & Revenue Secretariat).	(b) To permit their subordinate to perform road journeys between places connected by railway when such journeys are required in the interest of public service (Ar.535 M.S.R.) (c) To sanction daily allowance for halts exceeding ten days to non-gazetted officers under Art. 582 B.M.S.R.
50.	Heads of Departments.	(a) To sanction in the case of non-gazetted Officers acceptance of fees of any amount ~~officers~~ offered by private persons or public bodies and of honoraria for work done for Co-operative Societies (Ar.51 (c) M.S.R.) (b) To sanction acceptance of remuneration by officers appointed as examiners for examinations conducted by the University, Educational Department and the Mysore Local

p.t.o.

Sl.No.	Officer in whom vested.	Extent of power.	Authority.
9	Heads of Departments.	(a) To appoint persons over 25 years of age in exceptional cases. (Article 34, M.S.R.)	G.O.No.FL.1181-230-G.F.14-22-1 dated 30th August 1922.
		(b) To confirm probationers of non-gazetted rank, after the period of probation is over and service is approved, in vacancies in regularly sanctioned scales of establishments when such appoint is within their powers of appointment.	-do-
10.	Heads of Departments detailed in Annexure.	(a) To re-employ pensioners on pay not exceeding Rs.100/- provided both the pension and the pay after re-employment do not exceed the pay drawn by them while last in service (Article 364, M.S.R.)	-do-
29.	Heads of Departments detailed in annexure. Director of Geology. Director of Sandal Oil Factories. Chief Secretary to Govt. (For establishment of General and Revenue Secretariat).	Leave. (a) To sanction privilege to Gazetted Officers of their Department up to a period of one month and make in-charge arrangements in such vacancies and sanction the charge allowance admissible under Art.91, M.S.R. in case the absence exceed 7 days. (Art.457, (c), M.S.R.)	
		(b) To sanction leave to non-gazetted Officers of the Department. (Ar.473 M.S.R.).	
		(c) To sanction leave upto two months, in the aggregate, during extension of service to non-gazetted Officers (Art.150 A.M.S.R.)	
30.	Heads of Departments.	To sanction examination leave under Art. 194, M.S.R. to all officers including Gazetted Officers subordinate to them. (Art.471 (c) M.S.R.).	
38.	Heads Of Departments detailed in annxrue. Director of Geology.	(a) To sanction payment of allowances under Art.122, M.S.R. to officers placed under suspension, or dismissed and reinstated.	

Powers under the Office Manual

12. The office establishment of the entire Secretariat is under the direct (Control of the Chief Secy and he will exercise the following powers over the) clerical establishment without prejudice to the powers of the other Secretaries specified in the next rule:-

(1) Witholding or postponing increments for one year.

(2) Degradation and suspension for three months, subject to appeal to Government.

(3) Sanctioning increments to clerks.

(4) Fining clerks to an amount not exceeding Rs.10/-

(5) Recording opinions on the work of members of the staff in the character rolls.

13. Other Secretaries will have the powers referred to in items (3), (4) and (5) of the above rule in respect of the establishment under them.

14. The annual increments to Superintendents will be sanctioned by the Chief Secretary unless it is proposed to deny or defer any increment, in which case the question should be submitted to the Dewan.

15. Promotions to the grade of Superintendent shall be by merit and not by seniority.

Applications from Officials for the grant of furlough leave or Leave without allowances are ~~sanctioned~~ submitted to the Chief Secretary for sanction

11

Memo No. 6125/CB.D. 31.10.69

IMMEDIATE

With a view to examining the question of the Delegation of powers, the Registrar General & Revenue Secretariat is requested to furnish immediately (1) a complete list of powers exercised by the Chief Secretary over the menial, ministerial and other Establishments of the Secretariat and allied offices including the Establishments of the Guest Houses; (2) a full list of matters that are generally submitted to the Chief Secretary for final orders or for seeking orders of the Chief Minister; (3) a list of stock articles, permanent advance, etc., for which the Chief Secretary is responsible; and (4) any other information useful or relevant to the question of the delegation of powers.

The matter may be treated as extremely urgent.

31/10/69

GENERAL & REVENUE SECRETARIAT
1454
1 - NOV 1949
ADMINISTRATIVE BRANCH

2

Memo No.4125/C.B. dated 31-10-1949.

IMMEDIATE.

With a view to examining the question of the Delegation of powers, the Registrar, General & Revenue Secretariat, is requested to furnish immediately (1) a complete list of powers exercised by the Chief Secretary over the menial, ministerial and other Establishments of the Secretariat and allied Offices including the Establishments of the Guest Houses: (2) a full list of matters that are generally submitted to the Chief Secretary for final orders or for seeking orders of the Chief Minister: (3) a list of stock articles, permanent advance, etc., for which the Chief Secretary is responsible: and (4) any other information useful or relevant to the question of the delegation of powers.

The matter may be treated as extremely urgent.

(Registrar With Compliments). (Intd.) K.M.R.

21-10-49.

Supdt Accounts Br
ORC
for Kindly furnishing
the information.
KMR
1/11/49

3

GOVERNMENT OF MYSORE

General and Revenue Secretariat

No.11762-11800/
C.B.309-49-1.

Dated, Bangalore, 8th March 1950.

OFFICIAL MEMORANDUM.

The *following powers exercised by the Chief Secretary to Government, over the menial, ministerial and other establishments of the Secretariat and allied offices including the establishments of Guest Houses and other matters submitted to Chief Secretary for final orders are delegated to the Registrar, General and Revenue Secretariat for the time being:—

By Order of
His Highess the Maharaja,

K. SRINIVASAN,
Chief Secretary to Government.

To
The Comptroller to Government through the Financial Department.
The Secretaries to Government.
The Registrar, General and Revenue Secretariat, Bangalore.
The Branches of the Secretariat.

Powers delegated to the Registrar, General and Revenue Secretariat.

(*)

1. Grant of leave to officials for periods not exceeding six months, provided leave is admissible under the Rules;
2. Appointments of clerks and typists provided they are made strictly in accordance with the Rules of Recruitment;
3. Grant of deputation and charge allowances to officials in consultation with the Financial Department if they are admissible under the Rules;
4. Matters relating to supply of liveries, etc., to menial establishment;
5. Powers to forward applications to the Public Service Commissioner in respect of advertised vacancies;
6. Purchase of miscellaneous articles from Contingencies at a cost not exceeding Rs.100 at a time;
7. Purchase of and repairs to and hire of furniture etc.,at a cost not exceeding Rs.100 at a time;
8. Purchase of stationery articles at a cost not exceeding Rs.20 at a time;
9. Sanction of annual increments;
10. Payment of House Rent, Electricity,Telephone,etc.,bills;
11. Posting of men from leave Reserve to casual vacancies and *Vice Versa*

NOTE.—(1) ~~All~~ in the above instances cases requiring financial concurrence will be submitted by the Registrar to the Financial Secretary direct.

(2) Files regarding 1, 2, 3, 9 and 11 to be put up to the Chief Secretary for perusal, after issue of orders.

Appendix F. G.—1]

4

SUBJECT.....

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Section

File No.

Serial No.

Diary No. of letter replied to.....

No. D 7/2/57

To OM 11762-11800/CS30941

General and Revenue Secretariat

( )

the 19

Date of issue.....

Signed by.....

X The following powers exercised by the Chief Secretary to Govt. over the menial, ministerial and other establishments of the Secretariat and allied Offices including the establishments of Guest Houses and over matters submitted to the Secretary for final orders, are delegated to the Registrar, General and Revenue Secretariat for the time being.

By order

Sd/- Chief Secretary
8/12/49 Cr. 9/12/49. Cr. 8/12/49

X As per statement

List of enclosures.....

flag 'T' in the file with corrections noted against the margin of the statement and additions made by the Chief Secretary.

Copied by.....

To The comptroller to Government through HL Department.
The Secretaries to Govt.
The Registrar & the
The Branches of Secty.

Examined by.....